



CATHOLIC  
DIOCESE OF  
BROKEN BAY

## Nomination Form – Diocesan Awards

(Prime Nominator to complete this form and the Background Statement)

### Details of the nominee

Name \_\_\_\_\_

Address \_\_\_\_\_

Position \_\_\_\_\_

Title \_\_\_\_\_

Age \_\_\_\_\_

(if relevant) Organisation of business name \_\_\_\_\_

Parish \_\_\_\_\_

Home number \_\_\_\_\_

Business number \_\_\_\_\_

Email address \_\_\_\_\_

Is this person to your knowledge a Catholic? \_\_\_\_\_

## Provide a statement from you outlining the activities undertaken by the nominee

Please provide details of how the nominee has made a significant contribution to the Diocese, the Church and society generally, including any positions held or activities undertaken together with relevant dates of service etc. Also, please include a statement in your own words about why you think the person should also be recognised by the award.

Nominations are to be confidential:

- i. The person being nominated should not be approached for information or advised of their nomination at any stage.
- ii. The Committee or the Diocese shall not respond to any requests made by nominators or other interested parties in respect of the progress of any particular nomination.
- iii. The information provided the Committee in a nomination will be used only to assist the Bishop and the Committee in considering the merits of the nomination.

## Provide statements from three other Referees

Please *attach* three (3) other written references which should contain sufficient details to identify the referee and the referee's position and methods of contact should the committee seek to contact the referees.

In addition, please complete the Confidential Background Statement to the best of your knowledge and return it with this Nomination Form



## CONFIDENTIAL

### Background Statement for Nominations for Diocesan Awards

To assist the committee in providing advice to the Bishop, nominators are requested to provide as much of the following details as are known to them about the nominee:

1. What is the full name of the nominee?

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2. What is the date of birth of the nominee?

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3. Please provide details of the marital status of the nominee (if known) including children and / or grandchildren (if known).

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4. Please name the occupation(s) of the nominee?

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5. If known, what is the education background of the nominee?

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6. How has the nominee demonstrated service to the Church worthy of recognition?

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7. How has the nominee's contribution impacted on a particular ministry, apostolic work, parish agency, community, or the Church at large, and over what period?

If more space is required, please attach additional information.

## Mailing Instructions

Please forward the nomination together with all attached pages to the Chancellor, Diocese of Broken Bay, PO Box 340 Pennant Hills NSW 1715.

### Nominator's details

Name \_\_\_\_\_

Postal Address \_\_\_\_\_

Organisation of business name \_\_\_\_\_

Home Number \_\_\_\_\_

Business Number \_\_\_\_\_

Email Address \_\_\_\_\_