

QUICK START GUIDE

For Parishes in the Diocese of Broken Bay

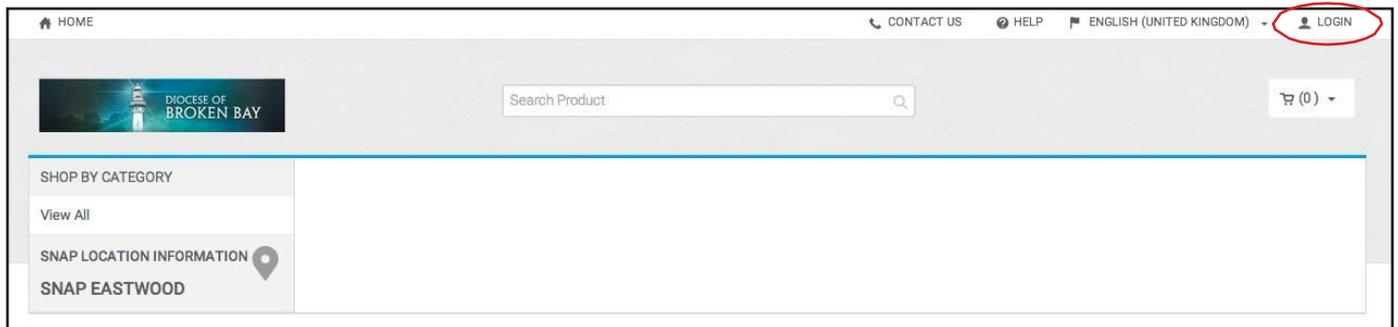
WELCOME

To start, access your homepage by entering the following URL into your internet browser. We recommend saving the URL to your internet browser bookmarks for fast access.

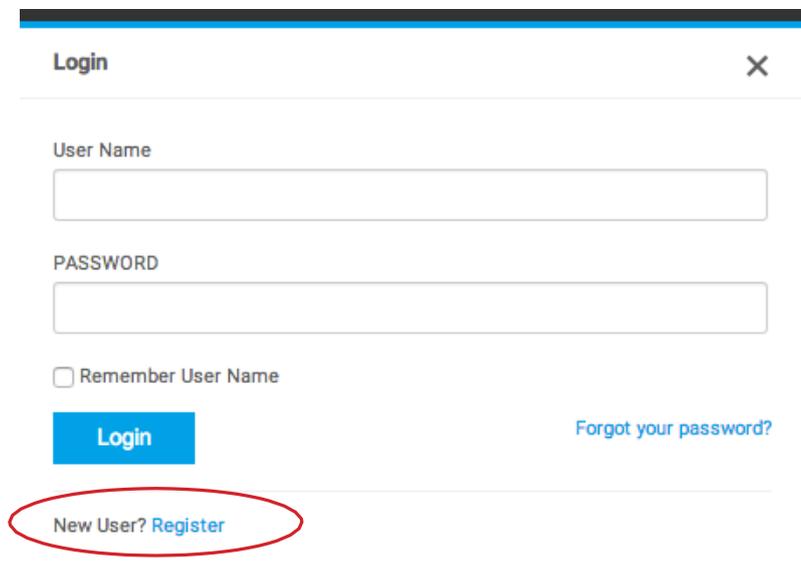
<http://eastwood.snapmyonlineorders.com.au/DSF/Companies/DBB/storefront.aspx>

LOG IN

To place an order or access the site features, simply login to your site by clicking on the LOGIN icon located on the top righthand corner.



Enter the username and password you have been provided OR if you cannot remember or lost the login details for your parish, contact the CCD office on Phone: 8379 1642. (allow 24 hours turnaround) You are now ready to order.

A screenshot of the "Login" form. The form has a title "Login" and a close button (X). It contains two input fields: "User Name" and "PASSWORD". Below the password field is a checkbox labeled "Remember User Name". There is a blue "Login" button and a link "Forgot your password?". At the bottom, there is a link "New User? Register" which is circled in red.

SHOP BY CATEGORY

View All

Students Books

Teachers Manuals

Terms & Conditions

MY SNAP CENTRE

SNAP EASTWOOD

EFI PRINTMESSENGER

WINDOWS (32BIT)

WINDOWS (64BIT)

MAC



DIOCESE OF BROKEN BAY

↓ DOWNLOAD USER GUIDE

FEATURED CATEGORIES



STUDENTS BOOKS

BROWSE



TEACHERS MANUALS

BROWSE

BROWSE PRODUCTS

Access your products via the Catalogue on the homepage. Your Catalogue is organised into logical categories to help you quickly and easily find the products you wish to order. Simply locate the product you wish to order, enter your quantities and then click BUY NOW.

You can CONTINUE SHOPPING to add more products or PROCEED TO CHECKOUT to finalise your order.

Products	Quantity	Unit Price	Total	
 <p>Students Book - Early Stage 1 - Kindergarten Item Name: Students Book - Early Stage 1 - Kindergarten <input checked="" type="checkbox"/> Tax Exempt</p>	<input type="text" value="5"/> Save for later Remove	\$5.00	\$25.00	<p>Subtotal: \$75.00</p> <p>Taxes: \$0.00</p> <p>Total: \$75.00</p> <p>Price subject to change.</p> <p>You are exempted tax on products</p> <p>Proceed to checkout to view final order total, including taxes, fees, shipping.</p>
 <p>Students Book - Stage 1 - Cycle A Item Name: Students Book - Stage 1 - Cycle A <input checked="" type="checkbox"/> Tax Exempt</p>	<input type="text" value="10"/> Save for later Remove	\$5.00	\$50.00	

← CONTINUE SHOPPING
CLEAR CART

PROCEED TO CHECKOUT →

DELIVERY AND PAYMENT

Enter your Delivery details and click PROCEED TO PAYMENT.

If you belong to a Parish and are exempt from paying, please enter the Voucher Code supplied to you and click APPLY to bring the amount down to \$0.

NOTE: YOU MAY NEED TO REFRESH YOUR SCREEN AFTER APPLYING THE VOUCHER CODE TO CLEAR THE CREDIT CARD MESSAGE.

It should say ZERO PAYMENT and then you can click PLACE MY ORDER.

DIocese of BROKEN BAY

Shipping Payment Finish

How would you like to pay?

PAYMENT METHOD
Please select a payment type.

Zero Payment

ZERO PAYMENT

Thank You!
No payment has to be made

Products

Students Book - Early Stage 1- Kindergarten
Item Name: Students Book - Early Stage 1- Kindergarten

Qty	Unit Price	Total
5	\$5.00	\$25.00

Students Book - Stage 1 - Cycle A
Item Name: Students Book - Stage 1 - Cycle A

Qty	Unit Price	Total
10	\$5.00	\$50.00

Subtotal: \$75.00

Discount applied for dbbparish \$75.00

Taxes: \$0.00

Total: \$0.00

Price subject to change.

Apply a Voucher Code

Apply

You are exempted tax on products

CONTINUE SHOPPING PLACE MY ORDER

This completes the ordering process and you will receive an email with your order details. The order will be sent to Catholic Diocese for Approval before processing.