



# WEDDING BELLS - Booking Form

At least one month prior to your wedding, please complete this booking form and submit to:

The Bellringers  
St Leonard's Church  
c/- 182 High Street  
Willoughby NSW 2068

Your booking will be confirmed by the Bellringers within 14 days. Full payment of \$300 must be received at least one month prior to the wedding date and a receipt will be sent to you. (NB. The fee increases from time to time and the amount due will be the current rate at the time of payment). Please do not include this booking fee in any other payments made to the Church.

Ringing will commence 15 minutes prior to the start of the ceremony and continue up to 10 minutes of closed ringing after the scheduled start time if you are running late. We will also ring for 15 minutes at the conclusion of the ceremony.

Late bookings and weekday weddings will be considered but cannot be guaranteed. We will advise you if a band of ringers can be arranged. Payment for late bookings must be received prior to the wedding date.

If you would like more information, or if you would like to visit the bell tower, please contact Tricia Gemmell (Bells Coordinator) on email [pgemmell@tpg.com.au](mailto:pgemmell@tpg.com.au).

Bride's Name: .....

Groom's Name: .....

*Contact details for this booking*

Name: .....

Address: .....

Preferred Telephone: .....

Email: .....

Day and date of wedding: .....

Time the wedding is due to commence: .....

Type of ceremony (nuptial Mass / service): .....

Payment



I have paid by direct deposit into the account of G & P Gemmell

BSB: 062-151 Account: 663644 The payment reference is Name...../wedding bells

..... Signature

..... Date

**Office Use Only**

Receipt Number .....