

**THE CATHOLIC PARISH OF EPPING AND CARLINGFORD
ENROLMENT FOR CHILDREN'S CONFIRMATION PROGRAMME 2019**

- ◆ *I wish to enrol my child in the 2019 Confirmation Programme*
- ◆ *I have read and understood the Enrolment Information attached for the Confirmation programme.*
- ◆ *The information provided in this form is collected and handled in accordance with the Catholic Diocese of Broken Bay's Privacy Policy available on the website at www.bbcatholic.org.au*

CHILD'S DETAILS

GIVEN NAMES.....

SURNAME..... DATE OF BIRTH.....

SCHOOL ATTENDING..... GRADE LEVEL.....

DOES YOUR CHILD HAVE ANY SPECIAL NEEDS? Yes No

(We modify the programme to provide for children with special needs)

DETAILS OF SPECIAL NEEDS.....

.....

CHILD'S BAPTISM DETAILS

DATE OF BAPTISM..... CHURCH.....

ROMAN CATHOLIC OTHERS (Please state).....

PARENT/CAREGIVER DETAILS - any special arrangement or circumstance needs to be emailed to lynn@eppcarl.org.au

MOTHER'S FULL NAME.....

MOTHER'S MAIDEN NAME..... RELIGION.....

FATHER'S FULL NAME..... RELIGION.....

HOME ADDRESS *(where child resides)*.....

.....

MOBILE PHONE NUMBER.....

EMAIL ADDRESS.....

CHECKLIST FOR COMPLETED ENROLMENT SUBMISSION

- \$40 for the cost of the Confirmation programme *(by cash, cheque or credit card details supplied herein)*
- A copy of my child's Baptism Certificate *(if Baptism was **not** celebrated at our parish)*
- A photo of my child for display in the church *(no larger than 10cm x 7cm or we reserve the right to trim it)*
- I have selected the date that I will attend the Parent Information Session *(please see overleaf)*

PARENT INFORMATION SESSION AVAILABLE TIMES

You will need to attend one in order for the office to begin processing your child's enrolment. Please tick your preferred date. Kindly note the venues, dates and times offer flexibility; it does not matter which one you attend.

DAY	TIME	VENUE
<input type="checkbox"/> TUESDAY, 23 JULY - FOR PARENTS WHO ARE ENROLLING YOUR CHILD IN THE PROGRAMME FOR THE <i>FIRST TIME</i> AT OUR PARISH	1:30PM	CARLINGFORD MEETING ROOM
<input type="checkbox"/> THURSDAY, 25 JULY - FOR PARENTS WHO HAVE HAD AN OLDER CHILD ENROL AT OUR PARISH PREVIOUS YEARS	1:30PM	CARLINGFORD MEETING ROOM
<input type="checkbox"/> TUESDAY, 30 JULY - FOR PARENTS WHO ARE ENROLLING YOUR CHILD FOR THE <i>FIRST TIME</i> AT OUR PARISH	7:30PM	EPPING HALL
<input type="checkbox"/> THURSDAY, 1 AUGUST - FOR PARENTS WHO HAVE HAD AN OLDER CHILD ENROL AT OUR PARISH PREVIOUS YEARS	7:30PM	EPPING HALL

SIGNATURE OF PARENT/CAREGIVER..... DATE.....

PREPARATION SESSION TIMES

Please tick your 1st and 2nd preference. Kindly understand that each venue caters only for a certain number and is also dependant on the availability of facilitators. Places will be confirmed upon completion of Enrolment Rites.

1ST	2ND	DAY	TIME	VENUE
		SATURDAYS	3:00PM	CARLINGFORD HALL
		SATURDAYS	4:30PM	CARLINGFORD HALL
		SUNDAYS	3:00PM	EPPING HALL
		SUNDAYS	4:30PM	EPPING HALL
		WEDNESDAYS	3:30PM	CARLINGFORD MEETING ROOM

CONFIRMATION LITURGY TIMES

Confirmation will be celebrated at our parish on Saturday, 14 September 2019. Please tick your preferred time. Kindly understand that each church can only cater for a certain number. Places will be allocated on a first-come, first-served basis and confirmed upon completion of Enrolment Rites. If we are unable to accommodate your preference, we will contact you before the first group session.

DAY	TIME	VENUE
<input type="checkbox"/> SATURDAY, 14 SEPT	10:00AM	CARLINGFORD
<input type="checkbox"/> SATURDAY, 14 SEPT	12:00PM	EPPING

WE NEED GROUP FACILITATORS!

Please consider being a facilitator for your child's Confirmation journey. We require a number of facilitators so that each group can be kept small and we can form more groups at one venue.

Training and a Group Facilitator's Guide will be provided. The Guide contains supporting information for all four sessions and resources to assist you with facilitating conversations within your group.

Please contact us if you would like more information: 0407 255 593 or kids.sacrament@eppcarl.org.au

I am willing to be a Group Facilitator. Name.....

PARISH OFFICE USE ONLY





Date received:

Payment:

PACS:

ENROLMENT INFORMATION

Ways to submit your child's enrolment form and payment

- ◆  In person - at the Epping parish office
- ◆  Parish mailbox drop (**not the school** mailbox) - the parish mailbox at both churches are located respectively at:
 - St. Gerard Majella's, Carlingford - on the door of the parish meeting room (near the parish toilets);
 - Our Lady Help of Christians, Epping - on the green door which is the main entrance to the old school building (across the Vinnies clothing bins).
- ◆  By email - to kids.sacrament@eppcarl.org.au (only clear scanned copies are accepted)
- ◆  By post - to PO Box 369, Epping NSW 1710

Kindly note responsibility cannot be taken for any delays due to the enrolment form and payment being submitted or posted elsewhere.

What you need to know

- ◆ Your attendance at one of the Parent Information Sessions and at one of the Rite of Enrolment Masses is required to confirm the enrolment of your child in this year's Confirmation programme.
- ◆ There are four weekly preparation sessions to attend. All four sessions must be completed before the celebration of the sacrament.
- ◆ If a session is missed, you must notify us via email to organise a catch-up session. This may involve having to attend the missed session at another parish to catch up. As such, we encourage you to plan in advance using the dates that we have provided in the brochure.
- ◆ The sessions encourage parent-child interaction with activities to help your child explore the key concepts of the sacrament in an age-appropriate way. Therefore, you or a guardian must accompany your child at every session. Your full attention on your child and participation in activities is expected.
- ◆ We aim to complete each session within an hour and fifteen minutes, although each session is generally completed within the hour. However, this is only possible if we are able to start on time. Your co-operation here is greatly appreciated. For eg. If you are only able to arrive at the venue at 3:05pm on Saturdays or Sundays due to other commitments, then the suitable session for you to select would be 4:30pm, not 3pm.

(continued overleaf)

- ◆ For administrative purposes, we would appreciate any session change to be requested by email in advance. Kindly understand we may not always be able to accommodate due to a full venue or insufficient facilitators.
- ◆ Photography and/or videography during the preparation and celebration of the sacrament are not permitted.
- ◆ Your child is encouraged to participate in our parish Children’s Masses. He/she will be given a role such as reading God’s Word, leading a prayer, procession of the Gospel or bringing up the bread or wine at Offertory.
- ◆ Your child’s name will be published in the Parish Bulletin and respective Parish School Newsletters.
- ◆ Your child’s photo will be displayed in the church for the duration of the programme. If you do not want your child’s photo to be displayed, you do not need to provide a photo for this purpose.
- ◆ If you would like your child’s photo to be returned after the celebration of First Eucharist, please let us know.
- ◆ The parish may contact you by email, phone, mail and SMS text messages for any parish-related matters.
- ◆ Please remember your commitment to your child’s sacramental journey is important. We are only a phone call or an email away if you require support from us during this important preparation time.

Payment methods \$\$\$

- ◆ Cash - however please do not post cash
- ◆ Cheque - to be made payable to the Catholic Parish of Epping and Carlingford
- ◆ Credit card - details to be completed below

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CREDIT CARD DETAILS – TO BE HANDED IN TOGETHER WITH ENROLMENT FORM

If paying by credit card, please complete credit card details here: Visa Mastercard

Name on card..... Amount: \$40.00

Card number..... Expiry date.....

Security code (CVV on the back of card)..... Signature.....