



How to order Walking With Jesus resources

QUICK START GUIDE

for Parishes **outside** the Diocese of Broken Bay

(Updated Aug 2026)

WELCOME

To start, access the ordering homepage by entering the following URL into your internet browser. We recommend saving the URL to your internet browser bookmarks for fast access.

<https://dbb.snapcorporatesolutions.com.au/store/default.aspx?CUR=735559b6-c41b-4bee-804b-027e50e65dd2>

(Alternatively, you can access the Snap ordering portal via

<https://www.bbcatholic.org.au/mission/ccd/curriculum/order-walking-with-jesus-resources>.

Click 'Snap My Online Orders'.)

LOG IN

You should see the following screen.

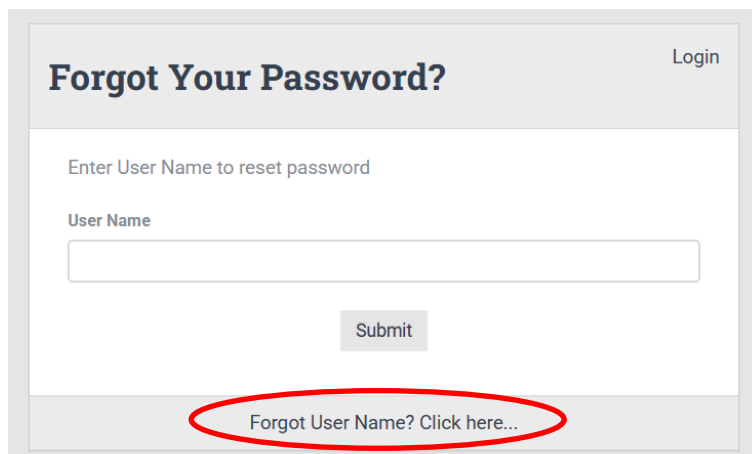
The screenshot shows a web browser window with a dark header bar containing the text "Have a question? Email ccresources@bbcatholic.org.au". Below the header is a banner image for the "DIOCESE OF BROKEN BAY" featuring a lighthouse. The main content area is a light gray box containing a "Log In" section. This section includes a "User Name" label and a text input field, a "Password" label and a text input field, and a blue "Log In" button. At the bottom of the login section are two links: "Forgot Password/User Name" with a magnifying glass icon and "New User" with a person icon.

Enter your username and password and click Log In.

If you know your username but have **forgotten your password**, click 'Forgot Password/User Name',

then in the next screen enter your username and click Submit. An email will be sent to the registered email address for your account, allowing you to reset your password.

If you have **forgotten your Username**, click 'Forgot Password/User Name', then click 'Forgot User Name? Click here...' (see below). You will then be prompted to enter the email address linked to the account, and your username will be sent to that email.



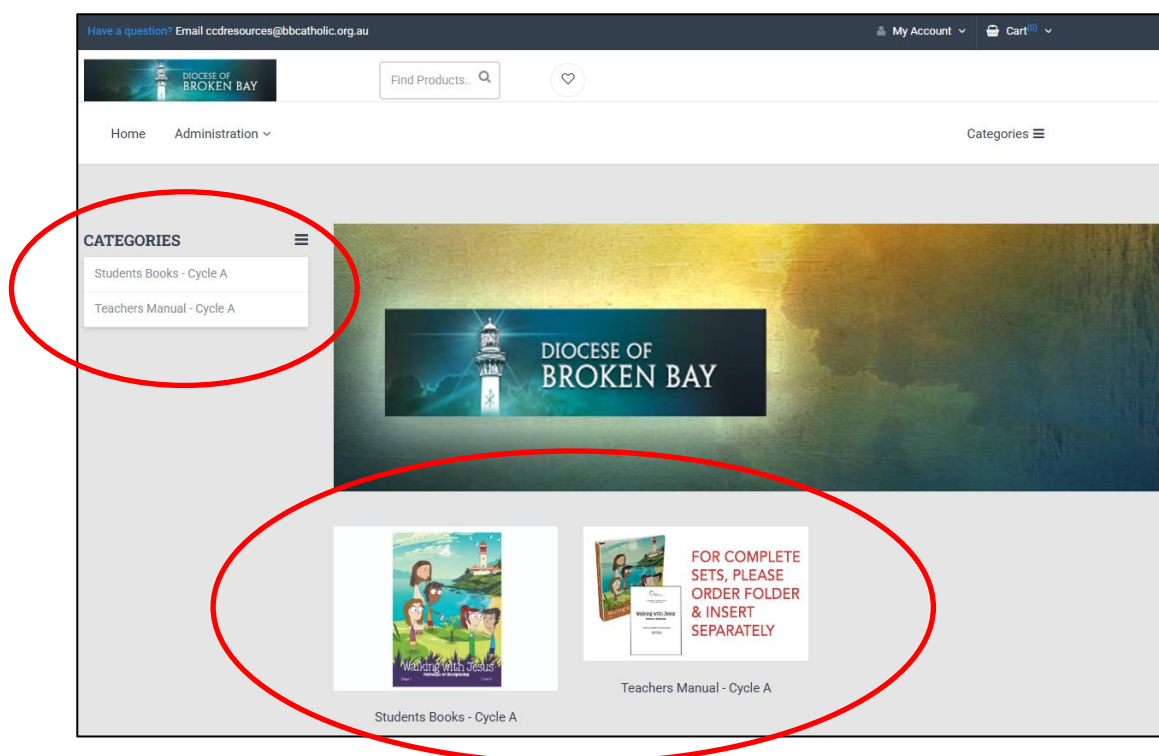
If you are sure you have an account, but you do not know any of the login details, contact the CCD office on Phone: 02 8379 1642 or email ccdresources@bbcatholic.org.au. (Please allow 24 hours turnaround)

New Users

If you or your organization has never ordered WWJ materials before, you can create a new account. Click the 'New User' link on the Log In page and create a new account.

PLACING AN ORDER

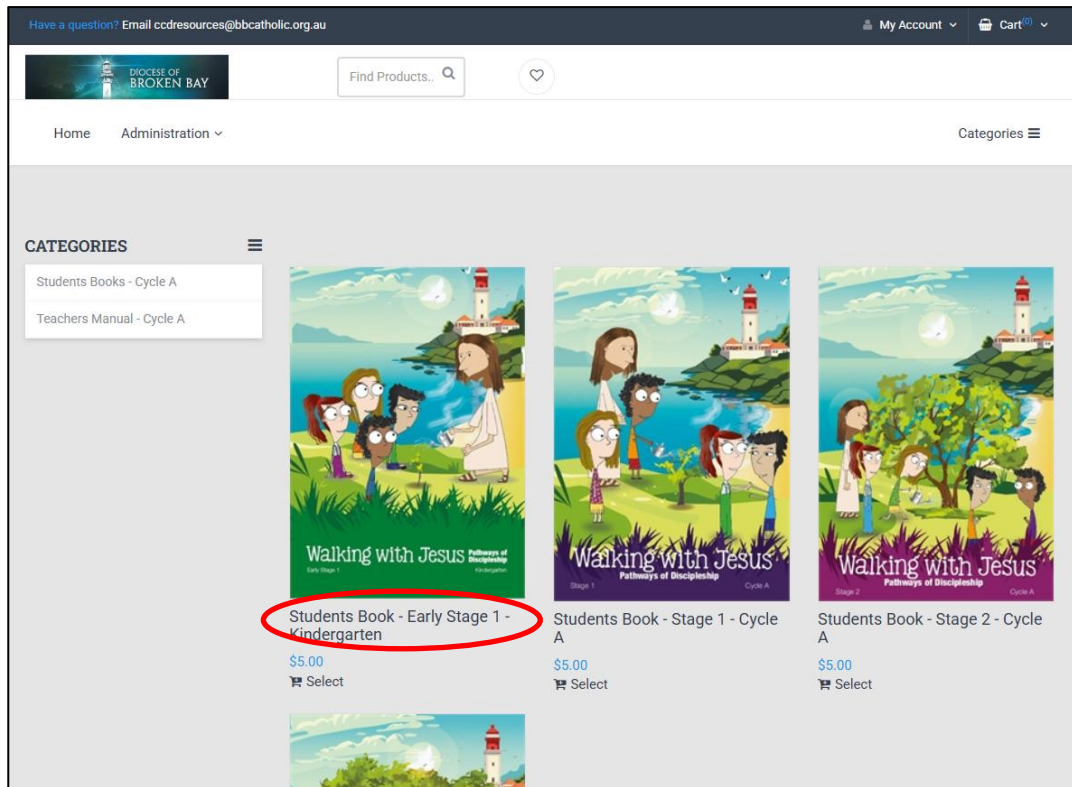
Once you have logged in, you will see the following screen.



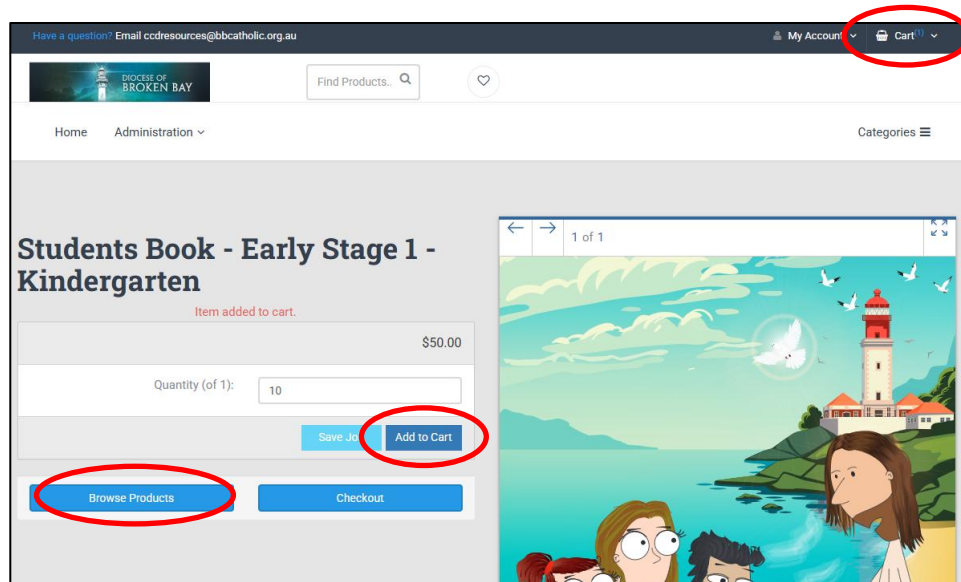
BROWSE PRODUCTS

You can access the products from the left menu under 'CATEGORIES' or by clicking on the images at the bottom of the page.

Click **Student Books**, and you should see the page below.



Click on the type of Student Book you wish to order. In the next screen (below), enter the quantity required and click 'Add to Cart'. You will then see a number next to the Cart in the top right corner.



If you need to order more Student Books, click 'Browse Products' to return to the main page.

Follow the same process to order **Teachers Manuals**, but please be aware that for a complete Teachers Manual, you need to order the 'Folder' and the corresponding 'Insert'. Once you have selected everything you need, click the Checkout button, or click the Cart in the top right corner, and then select Checkout. (see below)

Have a question? Email ccdresources@bbcatholic.org.au My Account **Cart** (3)

Teachers Manual Insert - Kindergarten

Item added to cart. \$10.00

Quantity (of 1):

[Save Job](#) [Add to Cart](#)

[Browse Products](#) [Checkout](#)

Product	Qty	Price
Students Book - Earl...	10	\$50.00
Teachers Manual Fold...	1	\$15.00
Teachers Manual Inse...	1	\$10.00
Total		\$75.00

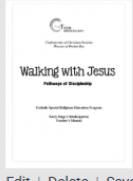
[Checkout](#)

Walking with Jesus

Confraternity of Christian Doctrine
Diocese of Broken Bay

After clicking Checkout you will see the ORDER SUMMARY screen (below).

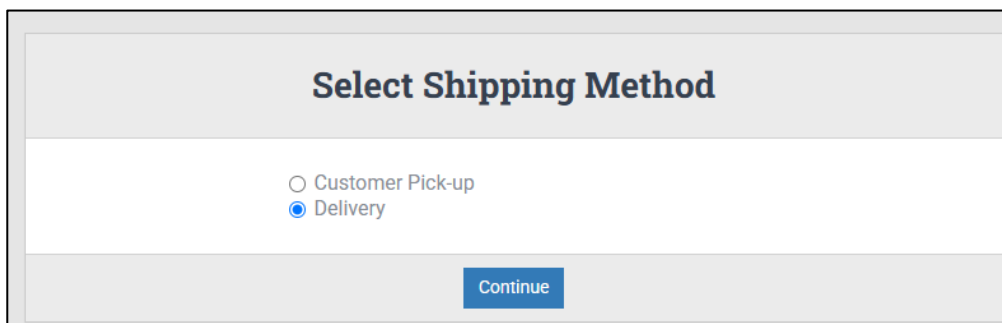
ORDER SUMMARY [Saved Jobs](#) [Remove Unselected Cart Contents](#) [Clear Cart Contents](#)

	Product	SKU	Set Size	Quantity (Sets)	Price
1	 Students Book - Early Stage 1 - Kindergarten Edit Delete Save	Diocese Books	1	10 ✓	\$50.00
2	 Teachers Manual Folder - Kindergarten Edit Delete Save	Diocese Books	1	1 ✓	\$15.00
3	 Teachers Manual Insert - Kindergarten Edit Delete Save	Diocese Books	1	1 ✓	\$10.00

This screen gives you the opportunity to make changes if necessary (use the 'Edit' or 'Delete' link under each item), or if you forgot to order something, click the 'Continue Shopping' button at the bottom. If you made changes, click the 'Recalculate' button to update the total. Click 'Continue' when you are happy with your order.

[Continue Shopping](#) [Recalculate](#) [Continue](#)

On the next screen you will select the Shipping Method. Select Delivery unless you have spoken with CCD Broken Bay or Snap to arrange to collect your order.



Select Shipping Method

☐ Customer Pick-up
☒ Delivery

Continue

DELIVERY AND PAYMENT

On the next screen titled 'Select Shipping Address', select an existing address from the drop-down menu or type a new address. If you choose an existing address, the address details will be automatically entered in the fields.

On the next screen, you will see the heading 'Order Information' and a summary of what you have ordered. Enter any special instructions in the 'Order Notes'.

When you are ready to place your order, click Continue, and the next screen will allow you to enter your credit card details as payment.

This completes the ordering process. You will receive an email confirming your order details. Your order will be sent to CCD Broken Bay for approval before processing.

Contact **CCD Resources** at CCD Broken Bay for more information:

Phone 02 8379 1642

Email ccdresources@bbcatholic.org.au