

# **FIRST RECONCILIATION PREPARATION COURSE 2020**

# **ENROLMENT FORM**

CHILD'S FULL NAME			
	[As it will appear on the Certificate]		
DATE OF BIRTH		AGE	
ADDRESS			
EMAIL		TEL	
SCHOOL		YEAR	
BAPTISM	Parish	Year	
CONFIRMATION	Parish	Year	

If your child's Baptism did not take place at Gosford parish, or the certificate was not lodged at the time of Confirmation, please attach a copy to this enrolment form as it is required for our records.

Please ensure the following checklist is completed before handing in the enrolment form at the Parish Office by Wednesday February 20, 2020.						
PREFERRED CLASS TIME [please tick]		GOSFORD				
SUNDAY 10AM		TUESDAY, 7.30PM				
THURSDAY, 3.30PM		THURSDAY, 7.30PM				
SOMERSBY WEDNESDAY, 5.30PM AT SOMERSBY [for residents of the Mountains' area]  RECEPTION OF THE SACRAMENT						
Wednesday April 1 at 5.00pm at St Patrick's Church, East Gosford [Please note change in time from previously advised to accommodate a Lenten 2 <sup>nd</sup> Rite of Reconciliation at 7.30pm]						
MONEY ENCLOSED	EY ENCLOSED \$40 per child, \$60 [twins] & \$90 for 3 children +					
BAPTISM CERTIFICATE REQU [please circle appropriate an		Yes No – as baptised at Gosford or presented for Conf				



## CONSENT TO FILM OR PHOTOGRAPH A CHILD

Child Name: \_\_\_\_\_ Age: \_\_\_\_\_ (Child)

I, \_\_\_\_\_ (parent/guardian) agree to the following: (circle applicable)

my Child may be filmed and photographed when attending events or activities conducted by or in connection with the Catholic Diocese of Broken Bay (**the Diocese**);

- my Child's name and age as well as the audio and visual recordings of my Child (**Recordings**) may be reproduced and communicated by or on behalf of the Diocese in connection with the Diocese and the broader Catholic community in any media;
- all intellectual property rights, including copyright, in the Recordings are owned by the Diocese (or its representatives) and any intellectual property rights that **I/my Child** may have in the Recordings are fully assigned to the Diocese; and

The Diocese may collect **my/my Child's** personal information to promote the activities of the Diocese and disclose that information to its authorised nominees for that same purpose.

Signature:

\_\_\_\_\_ Date \_\_\_\_\_

(Parent / guardian) (circle applicable)

Name:

The information provided in this form is collected and handled in accordance with the Catholic Diocese of Broken Bay's Privacy Policy available on the website at <u>www.bbcatholic.org.au</u>.



December 23, 2019

### INFORMATION ON THE PREPARATION COURSE FOR FIRST RECONCILIATION [For children who have already been Confirmed in 2019 or earlier]

### Dear Parents,

We welcome the enrolment of your child into our First Reconciliation programme which is due to start on **Thursday February 27 @ 7.30pm** with the **Parents' Education Evening in the church building.** This initial meeting is for parents only and will be a time to explore this sacrament fully so that you may better guide your child through the course. **We ask that you please attend the church foyer first to mark off your attendance and collect the course book before you proceed to a seat.** 

Please note though:

- > That late enrolments will not be accepted without an interview with the Parish Priest.
- That in the Diocese of Broken Bay the bishop has stated the Parents' Education Evening is OBLIGATORY. Your child will not proceed with the sacrament if attendance is not noted beforehand so that there is at least an opportunity to make an alternative arrangement.
- Parents should present their child at one of the Masses on the weekend of February 29/March 1 to complete the enrolment process.
- > Parents are to bring their child to each session, on time for its commencement.
- > Parents should bring their child to Sunday Mass <u>each</u> week of the programme.
- > Parents and children need to participate in all scheduled sessions to ensure adequate preparation for the child's reception of each Sacrament.
- Parents are to bring their child to the short practise which takes place on Sunday March 29
   @ 10am, directly following the 9am Mass.

You are invited to complete and lodge the enrolment form at the **Parish Office February 20.** Please indicate on the enrolment form your selection of a specific class, and note that these dates are not interchangeable. For your convenience we have added Sunday classes for this sacrament which will be held after the 9am Mass.

Reconciliation	Sunday	Tuesday 7.30pm	Thursdays @
Classes	10am		3.30pm & 7.30pm
Lesson 1	March 1	March 3	March 5
Lesson 2	March 8	March 10	March 12
Lesson 3	March 15	March 17	March 19
Lesson 4	March 22	March 24	March 26

THE RECEPTION OF THE SACRAMENT OF RECONCILIATION WILL TAKE PLACE ON: WEDNESDAY APRIL 1 AT 5.00PM @ ST PATRICK'S CHURCH, EAST GOSFORD

For children living in the Mangrove Mountain district, classes will be held at St. Francis of Assisi Centre, Somersby at 5.30pm each Wednesday commencing March 4. Reception of the Sacrament will take place with all other children on the scheduled date at St Patrick's Church.

Please remember that **Enrolments, together with course fee** [\$40 per child, \$60 for twins, or \$90 for 3 children+], **certificate if required, and course selection dates are to be submitted to the Parish Office by Thursday February 20, 2020.** 

May God bless you,

Fr Greg

### **PRIVACY COLLECTION NOTICE**

#### Organisation

Catholic Diocese of Broken Bay (Diocese) and its parishes ('we', 'our' and 'us'), on behalf of St Patrick's Parish, Gosford..

#### You may contact us using the following details:

Privacy Officer Catholic Diocese of Broken Bay PO Box 340 Pennant Hills NSW 2120 Email: privacyofficer@dbb.org.au

We may collect your personal information, including name, contact details (including telephone number and email), date of birth, residential and postal address and payment card details (including transaction details/history) for functions and activities organised by us. You will be made aware of when such collection occurs. Collection may be carried out by mail, online or in person directly from you.

Where relevant, some sensitive information about you, such as religious affiliation, may be collected and disclosed when relevant and necessary for us to carry out our functions and to enable us to comply with applicable laws.

#### **Purposes of collection**

We may collect your personal information for a number of reasons, including:

- providing religious services to you and the community, including administering sacraments and pastoral care;
- providing you with information that we think you might be interested in, in relation to news about, and events held by the Diocese;
- carrying out fundraising campaigns and appeals, including use of information to process donations, and communicating with parishioners and our supporters;
- communicating with the public who contact us with queries, comments or complaints.

#### If personal information is not collected

You are not required to provide us with your personal information, but if you do not, we might not be able to provide certain activities, programs or services to you.

#### Is the collection being made because of a law or Court order

The collection of personal information is not due to the requirement of a law or court order.

#### The organisations we may disclose your personal information to

We may share personal information internally within the Diocese and its organisations, with third party service providers or the public, generally if the person to whom the information relates consents to the disclosure or would reasonably expect that such disclosure may be required, or if otherwise permitted or required by law. All information collected will be accessible by or shared with the administrative branch of the Diocese (Diocesan Chancery) for planning, reporting, administrative and fundraising purposes. Each parish in the Diocese, will, from time to time, share personal information with other parishes within the Diocese. This allows parishes to transfer information between them when the need arises. Unless required or permitted by law, we will never publicly publish or disclose sensitive information, such as religious affiliation, for purposes other than for which such information was collected, without your consent.

#### **Our Privacy Policy**

You can access our Privacy Policy at our website for more information about how we handle personal information.

Our Privacy Policy contains information about how you may access your personal information held by us and seek the correction of such information as well as how you may make and how we deal with privacy complaints.

#### **Disclosure to overseas recipients**

Some third party providers we use, for example, for cloud storage of electronic data, may be located outside of Australia. We are committed to safeguarding personal information held by us and will comply with all applicable laws relating to the cross-border data disclosure.