

# TRAINING AND FORMATION (Maintaining Accreditation)

## Initial Training for Newly Recruited Catechists and Helpers

### Compulsory

#### *CCD Ministry Induction Course (CCD MI)*

CCD MI course is compulsory training for all new catechists and helpers and those returning to teach after an extended break from teaching. It consists of 8 x 2-hour units presented in face-to-face mode or on Zoom.<sup>1</sup> The Safeguarding unit must be completed before catechists can go into a school. The other 7 sessions can be completed over the next 6 months. Some units are also available in an online learning mode.

### Elective

#### *Level One Course - Tools for Ministry*

This course consists of 6 x 2-hour units, and is complementary to the CCD MI. The units offered are 'tools for the CCD ministry' presenting teaching strategies for the classroom to new and returning catechists.

## Ongoing Training for All Catechists and Helpers

### Compulsory

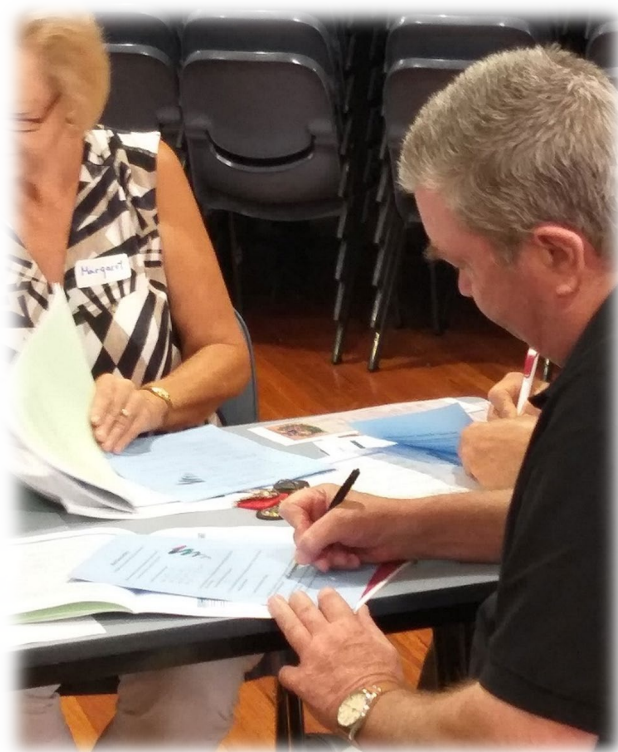
- Safeguarding/Child Protection
- Classroom Management
- Authorised Curriculum

The NSW Department of Education requires ongoing training in three topic areas. Each unit is continually updated and must be completed every three years.

### Electives

#### *Level Two Course - The Church in the Third Millennium*

This course consists of 12 x 2-hour units. Units offered cover the teachings of the Catholic Church. It is open to catechists and helpers. Other people interested in ministry training are also welcome.



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<sup>1</sup> Exemptions may be applied for on the basis of prior learning and/or experience in ministry.

### **Level Three Course – *Faith in Ministry***

This consists of 12 x 2-hour units; however, unit numbers may vary depending on the topic.

This adult faith formation course is open to catechists, helpers and other interested people.

**Registration** for all courses is available by emailing: [registrations@bbcatholic.org.au](mailto:registrations@bbcatholic.org.au) or Phone: 02 8379 1643

### **Certification and Accreditation**

A full authorisation card is awarded on successful completion of the CCDMI. A Level One certificate is awarded upon completion of the CCD MI and the additional six units of the Level 1 training. A Level 2 certificate is awarded following the completion of all 12 units of Level 2. A Diploma in Special Religious Education is awarded upon the successful completion of all three levels of CCD ministry training.



A calendar of upcoming training and formation events can be found here.

<https://www.bbcatholic.org.au/parish-community/ministries/ccd/training-and-events-calendar>

### **SRE Teacher Review**

CCD Regional Coordinators support Parish Catechist Coordinators and catechists with a [review process](#), which includes a self-reflection questionnaire and a mentoring support form. All Catechists are encouraged to reflect on their practice with a view to continual growth.

<https://www.bbcatholic.org.au/parish-community/ministries/ccd/sre-teacher-review>

### **Informal Opportunities**

Alongside training courses there are a number of formation events and experiences ranging from mornings of prayer and reflection to retreats. Catechists are encouraged to maintain their faith life through regular prayer and liturgy.

### **Connections Magazine**

This quarterly publication is designed to form and inform Catechists and supporters of their ministry. It is available both in hardcopy and [digitally](#).

<https://www.bbcatholic.org.au/parish-community/ministries/ccd/connections>